



GABM
Global Academy of
Business & Management

Office of Executive Education and Professional Certification
GABM GLOBAL ACADEMY OF BUSINESS AND MANAGEMENT

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LATE PAYMENT POLICY

POLICY STATEMENT

Students are required to pay all training and certification fees or other fees due to the academy by the required due dates. In the event of overdue payments, the institution will take reasonable steps to notify the individual concerned, however it is the students responsibility to ensure that all payments are made on before the payment due date. Such notification shall state the late fees, if any, which apply to the outstanding obligation as well as potential consequences of non-payment.

SCOPE

Tis policy is applicable to all current students and / or prospective students of GABM.

CONSEQUENCES OF NON-PAYMENT

- Late payment fee: - Onetime late payment fee will be added to students account if the scheduled payment is overdue.
- MyGlobal access revocation: - If the outstanding balance has not been cleared within the duration of the module it occurred, access to Mygabm will be revoked upon completion of that module. If the overdue payment falls within the scheduled break period, access to Mygabm will not be given for the upcoming module.
- Expulsion : - Failing to clear outstanding balance within 30 calendar days, might result in expulsion from academy as it is considered a breach to students code of conduct.



ISO 9001
Quality

GABM GLOBAL NETWORK